



JOB POSTING

Position Title: Facilities Technician (Painter)
Department/Division: Operations/B&G

Reports To: Director of Facilities
Status: Full-time, Non-Exempt

Overview:

The Buffalo Society of Natural Sciences, which comprises the Buffalo Museum of Science and Tifft Nature Preserve, is a highly valued and historic organization in the Buffalo community dedicated to inspiring joyful exploration of science and nature through engaging experiences, unique resources, and exceptional staff. We believe that science creates opportunities and shapes our world. We take pride in providing an environment that inspires curiosity, self-directed learning, and fun for our guests of all ages.

Summary of Position:

The Facilities Technician is responsible ensuring the high-quality of the day-to-day operation at the Buffalo Museum of Science. Under the supervision of the Facilities Technician II, the Facilities Technician monitors the facilities for overall appearance, comfort, and functionality for museum guests and staff. The Facilities Technician's primary responsibility is to repair and maintain the building's spaces, this includes prepping and painting (including entire rooms, hallways, staircases and the like). Additionally, the Technician assists with equipment maintenance, and other repair projects. The Facilities Technician will occasionally need to assist with helping to cover the day-to-day custodial work. This position is scheduled to work primarily Tuesday through Saturday.

Essential Responsibilities:

- Support the day-to-day operations of the organization.
- Maintains inventory of materials, supplies, and equipment.
- Ensures that hallways, staircases, galleries, and other workspaces are free of wear and tear through a regular program of preparing and painting surfaces.
- Repair and maintain building elements including doors, windows, ceiling, walls, steps, railings, floors, minor plumbing, lighting equipment, and electrical systems are functioning properly.
- Responsible for the safety and maintenance of hallways, steps, galleries, restrooms, breakrooms, and other workspaces.
- Assists in moving furniture and equipment to facilitate events (meetings, rentals, events, etc.).
- Periodic inspections of the premises and amenities to determine if repair work is necessary.
- Responsible for the safety of guests and staff while work is being performed.
- Assists with preventative maintenance programs for equipment, HVAC, and BSNS assets.
- Assists with pest control program and related record keeping.

Education, Experience, Skills, and Qualities Required:

- High school graduate or equivalent preferred.
- Considerable experience in wall repair and prep, painting, carpentry, plumbing, electrical, and mechanical systems.

- Basic computer skills (Microsoft Office suite).
- Able to work professionally with coworkers, contractor, and vendors.
- Demonstrated experience working collaboratively, teamwork skills.
- Effective verbal communication and interpersonal skills.
- Ability to communicate and build relationships with coworkers at all levels.

Physical and Other Demands:

- Ability to stand, sit, walk, bend, and kneel.
- Able to use ladder and operate lifts, scaffolding, and painting equipment.
- Able to lift and move items of various weights and sizes (approx. 50 lbs.).
- Position requires walking and climbing stairs, indoors and outdoors in all weather conditions.
- Operate the following equipment: drills, hand tools, reciprocating saws, mechanical lifts, forklift, meters, HVAC gauges, dollies, carts, ladders, shovels, cell phone, computer, etc.
- Reading printed material and computer screens regularly (instructions, manuals, ingredients, etc.).
- Hearing and talking with people in person and on the telephone regularly.
- Able to work flexible hours, including weekends, holidays, and occasional evenings.
- Regular attendance is an essential function of the job.
- Maintains a valid NYS driver's license.

To Apply:

The compensation for this position is \$16-\$18 per hour. Interested candidates should send cover letter and resume to careers@sciencebuff.org, please include in the subject line: Facilities Technician (Painter).

Equal Opportunity Employer:

The Buffalo Society of Natural Sciences is an equal opportunity employer, and strongly encourages expressions of interest from people of color, individuals living with disabilities, women, and the LGBTQ+ community. All qualified applicants will be afforded equal employment opportunities without discrimination because of race, color, creed, religion, sex, age, national origin, citizenship, sexual orientation, marital status, or any other classification protected by federal, state, or local law.